



## Speaker Honoraria & Reimbursement Policy

*Approved by the Board: June 28, 2014*

This Speaker Honoraria & Reimbursement Policy of the Kentucky Academy of Physician Assistants defines honoraria amounts and specifies details for travel reimbursement and hotel accommodations.

- 1) Arrangements for honoraria and/or expenses must be confirmed in writing.
- 2) Honoraria should not exceed "fair market value" for the work performed.
- 3) Speakers presenting one lecture will be offered an honorarium of \$500. Speakers presenting two or more lectures will be offered an honorarium of \$750.
- 4) Payment of honoraria to an individual must be made to that individual's home address or a business tax ID and address.
- 5) Travel Reimbursement for out-of-pocket expenses should be itemized and receipts for anything over \$25 must be provided. Speaker will be reimbursed for travel expenses up to \$250. Eligible expenses include airfare, transportation to/from airport, parking fees, mileage reimbursement and car rental.
- 6) Hotel accommodations will be provided for out-of-state speakers and can be reserved for either the night before or night of the presentation.
- 7) Speakers may be offered a choice of complimentary conference registration instead of payment of expenses and honoraria.
- 8) Speakers, planners, activity chair or any other individual involved in the program may not accept additional payments from other sources.

### **Sunshine Act Comments**

As a Constituent Organization of the American Academy of Physician Assistants, KAPA must comply with the Physician Payments Sunshine Act (PPSA). Please refer to funders' specific policies. Reporting only applies to those activities for which outside funding is provided.

#### Tips:

- 1) PA CME is not excluded from reporting requirements.
- 2) Transfers of value (as defined by PPSA) to PAs are not reportable as of the law effective August 2013. Please check the open payments site ([go.cms.gov/open-payments](http://go.cms.gov/open-payments)) for updates.
- 3) Transfers of value to physician participants (including speakers/faculty) in PA CME are reportable.
  - a. Faculty honoraria
  - b. Travel reimbursement/stipends
  - c. Meals (according to PPSA and company policy definitions)
  - d. Other items of value as defined by PPSA
- 4) Work with your specific funders re: PPSA compliance.

For additional information on the Sunshine Act and provider compliance go to [www.ama-assn.org/practice-management/medicare/physician-financial-transparency-reports-sunshine-act](http://www.ama-assn.org/practice-management/medicare/physician-financial-transparency-reports-sunshine-act)